



YASS RIVER–NANIMA RURAL FIRE BRIGADE

EXECUTIVE COMMITTEE MEETING

Held at the Fireshed on 14 September 2024

MINUTES

1 Opening and apologies

The meeting opened at 2.10pm. Present: Judy H (president), Neville M (captain), Joanne R (treasurer), Sally K (secretary).

2 Acceptance of previous Minutes

The minutes of the EC meeting held on 11 August 2024 were accepted.

3 Actions Arising from Previous Minutes

See Action Items Log at Attachment 1.

Regarding the wall mural, Neville advised it was planned to unveil it at October training

4 Correspondence

No correspondence

5 Reports

- Captain – See Attachment 2
- Treasurer – See Attachment 3

6 Membership Matters

Sally advised that work to create a 365 version of the register was ongoing.

7 Captain's items – Neville

An HR burn at Warrambui was planned for 29 September. Weather permitting.

8 Brigade Strategy – Judy

The short form of the strategy was accepted at the previous meeting. Guidelines for use need to be written.

The Strategy will be reviewed annually by the incoming committee.

9 Public Comms – Sally

No report.

10 Fundraising

- Capex list
Committee agreed to the purchase of items with an A priority on the list. Items with a B priority would be held over until we have the funds to purchase.
- Yarrh Solstice Bonfire 2024
- Get Ready / Paddock car boot sale 2024 – Judy advised planning was going well and updated committee on the details.

- MFDs
- Annual Request for Donation – text is ready to distribute. Sally to format and distribute.

11 Other Business

- Drive-around – none this month
- Juniors program development
- Christmas Party – date: Saturday 14 Dec. Committee agreed initial planning:

12 Next Meeting

Next meeting Saturday 16 November 2pm, at the fireshed

13 Close

The meeting closed at 3.45pm.

Sally Kaufmann
Secretary
13 November 2024

These minutes were accepted at the EC meeting held on
16 November 2024

Attachments

- | | | |
|---|--------------------|--------|
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| 3 | Treasurer's Report | Page 5 |

Attachment 1: Action Items Log

DATE	ITEM	PERSON	STATUS
2022			
8 Sept	Fire history booklet reprint 24/3/24 Unchanged. 24/2/24 Unchanged. 20/1/24: Unchanged. Previous: Sally to seek costing.	Sally Kaufmann	In progress
2023			
22 July	Changes following name change adopted at AGM 14/9/24 1 RFS Westpac public fund account (online donation a/c) name update - ongoing. 2 Westpac public a/c – Merchant facility in old name pending update of the public a/c name 24/2/24: Unchanged 20/1/24: Unchanged. 25/11/23: Judy still to verify herself at a bank branch. Paperwork required. Joanne advised that credit card donations were being received through the RFS website facility, so either our name has been updated (as requested of Peter Alley some time ago), or the issue is moot. 16/9/23: Name on <ul style="list-style-type: none"> RFS Westpac public fund account (online donation a/c) – request for change has been made to Yass FC. Peter Alley had advised he would ‘pass the request up the line’. Westpac public a/c – in progress. NB Merchant facility in old name pending update of the public a/c name. ONE RFS brigade name in the wording: Captain of Yass River Brigade. Previous: Amend Westpac public fund account name (accessed through RFS Donations page): This change needs to be made through RFS/Peter Alley. On ONE RFS: amend the brigade name in the wording: Captain of Yass River Brigade: Contact Debbie (RFS) and request the change.	Sally Kaufmann & Joanne Reid	In progress
2024			
23 Mar	Blocked drainage pipe Committee agreed that the Equipment Officer be asked to organise a working bee to unblock the pipe.	Neville McMartin, Glenn Odum	In progress

Attachment 2: Captain's Report

Operations

The brigade had one call out to a grass fire on Yass River Rd on 13 April. Two trucks responded but only one truck was required.

The Southern Tablelands has rolled out an app to enable members to nominate for courses, order PPC and equipment. The Captain's approval is required before the order is forwarded to Yass for action.

Neville McMartin
Captain, Yass River-Nanima
15 May 2024

Attachment 3: Treasurer's Report

- Cheque account balance is \$7,897.
- Public Fund account balance is \$4,390.
- Term deposit is \$10,000, maturing on 22 January 2025. Following agreement by the Executive Committee the former excess over \$10,000 was withdrawn and transferred to the operating account when the term deposit was renewed.
- The Brigade has only received one donation of \$50 to the Public Fund account since the previous meeting.
- Since the previous meeting the key expense has been \$3,194 on laptops following the Brigade's failed application for a grant from the RFSA. The RFSA advised that it considered the Brigade had sufficient funds to purchase the items itself and that many of the Brigades it assists have less than \$10,000 cash.

Joanne Reid
13 September 2024